



# GROUP RESERVATIONS

Please complete this form to request your group visit to the Lancaster Science Factory. Our discounted rate applies to groups of 10 or more. Reservations are not considered final until confirmed by Lancaster Science Factory staff.

Today's Date: \_\_\_\_\_  
School/Organization: \_\_\_\_\_ School District: \_\_\_\_\_

Group Organizer/Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_  
Phone: \_\_\_\_\_

The group organizer is responsible for notifying the Lancaster Science Factory of any changes to this request as soon as possible.

School/Organization Address: \_\_\_\_\_

Age/Grade Level of Students: \_\_\_\_\_ # of Students: \_\_\_\_\_ # of Chaperones: \_\_\_\_\_ # of Teachers: \_\_\_\_\_

\*\*The Lancaster Science Factory requires at least one adult for every four children in grades 3 and below and one adult for every six children in grades 4 and above.\*\*

Date Requested: \_\_\_/\_\_\_/\_\_\_ Second Choice: \_\_\_/\_\_\_/\_\_\_

Time Requested:  10am - 12pm  12pm - 2pm  2pm - 4pm

YES! I am interested in adding a facilitated educational program to my group's visit at an additional cost.  
Name and length of program: \_\_\_\_\_

How did you hear about the Lancaster Science Factory: \_\_\_\_\_

Additional questions or comments regarding your visit: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please send this completed form to:**  
Lancaster Science Factory  
Attn: Group Reservations  
454 New Holland Ave  
Lancaster, PA 17602  
**Email:** elandis@tlsf.org

**DID YOU KNOW?**  
The Lancaster Science Factory has activity guides that add additional educational impact to your field trips. View and print them for your group at [www.LancasterScienceFactory.org/activity-guides](http://www.LancasterScienceFactory.org/activity-guides).