

PT STEM Program Specialist

Lancaster Science Factory

General Function

The Lancaster Science Factory has made partnership in the community to provide quality STEM enrichment and informal education through afterschool and outreach programs. Partners include the School District of Lancaster, the Library System of Lancaster County, and others. The PT STEM Program Specialist will be scheduled work in a variety of afterschool and outreach settings with the potential to be a part of a regular afterschool rotation. Staff meetings or trainings may be scheduled on days when programs are not in session.

Responsibilities & Expectations

- Design and deliver program curriculum based on activities/projects using science, technology, or engineering concepts and PA Academic Standards.
- Deliver prescribed program curriculum consistent with Lancaster Science Factory standards.
- Prepare all materials related to the activities/projects.
- Manage students appropriately according to school/venue culture.
- Assist in maintain student safety in the program.
- Report incidents and serious discipline problems to supervisor.
- Work with students from diverse backgrounds and family settings.
- Multitask in a fast pace, high pressure environment.
- Take initiative to creatively solve problems, and to participate and communicate as a member of a team.
- Prepare all necessary reports.
- Perform other work-related duties as assigned by Supervisor.

Skills/Qualifications

- Four year college degree preferred.
- Must obtain the following clearances: PA Child Abuse, PA Criminal Background, FBI (Department of Public Welfare), & Act 24.
- Must have reliable form of transportation.
- Must be able to lift and carry as much as 30 pounds.
- Strong computer knowledge required (word, excel, power point).
- 2 or more years working with kids preferred.
- First aid/CPR preferred.

Please submit resume to Angel Kilyan – akilyan@tlsf.org

The Lancaster Science Factory

454 New Holland Ave.

Lancaster, PA 17602