

APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION

Name: _____
Last First Middle Initial

Address: _____
Street City State Zip Phone Number

Are you authorized to work in the United States?
_____ Yes _____ No

NOTE: Federal law requires that you provide and that The Lancaster Science Factory examine documents, which verify your identity and your eligibility for employment in the United States. As a condition of employment, you are required to provide such documentation as mandated by law or government regulation and to sign a form attesting that you are lawfully able to work in the United States.

How did you learn about The Lancaster Science Factory?
_____ Newspaper Ad _____ Internet Ad _____ Referred by _____ Other

The Lancaster Science Factory is an Equal Opportunity Employer. Our policy is aimed at assuring equal treatment to all individuals with regard to employment, rates of pay and all other terms and conditions of employment regardless of race, religion, color, national origin, sex, age, veteran's status or non-job related physical or mental disability.

The United States Age Discrimination in Employment Act of 1967 and the Pennsylvania Human Relations law prohibit discrimination on the basis of age with respect to individuals who are at least forty years of age.

EMPLOYMENT DESIRED

Position: _____ Date you can start? _____ Desired Salary: _____

Are you employed now? _____ If so, may we inquire of your present employer? _____

Have you ever applied for a job at The Lancaster Science Factory before? _____ When? _____

EDUCATION

High School
Location: _____
Number of Years Attended: _____ Did you Graduate? _____

College
Location: _____
Number of Years Attended: _____ Did you Graduate? _____ Major Area of Study: _____

Trade, Business, or Correspondence School
Location: _____
Number of Years Attended: _____ Did you Graduate? _____ Major Area of Study: _____

Please describe any additional skills, training, ability, or designations you would like us to consider in evaluating your qualifications:

PREVIOUS EMPLOYERS (List below your last four employers, starting with your current employer)

Employer: _____ Supervisor: _____
Job Title and Duties: _____ Reason for Leaving: _____
From: ___ / ___ / ___ To: ___ / ___ / ___ (or Current) Rate of Pay: _____

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Employer: _____ Supervisor: _____
Job Title and Duties: _____ Reason for Leaving: _____
From: ___ / ___ / ___ To: ___ / ___ / ___ (or Current) Rate of Pay: _____

Employer: _____ Supervisor: _____
Job Title and Duties: _____ Reason for Leaving: _____
From: ___ / ___ / ___ To: ___ / ___ / ___ (or Current) Rate of Pay: _____

REFERENCES (List below the names of three persons not related to you, whom you have known for at least one year)

Name: _____ Occupation: _____
Email Address & Phone Number: _____ Years Acquainted: _____
Name: _____ Occupation: _____
Email Address & Phone Number: _____ Years Acquainted: _____
Name: _____ Occupation: _____
Email Address & Phone Number: _____ Years Acquainted: _____

I hereby give The Lancaster Science Factory the right to make a thorough investigation into my previous employment, education, and references; and I release from all liability all persons, companies and corporations supplying such information. I release, indemnify, and hold harmless The Lancaster Science Factory from and against any and all liability, which might result from making such an investigation.

I understand that any false answer, statement, or representation made by me in this application shall constitute sufficient cause for discharge. I also understand that nothing contained in this employment application or granting of an interview is intended to create an employment contract between The Lancaster Science Factory and myself for either employment or for the granting of benefits. No promises of employment have been made to me, and I understand that no such promise is binding upon The Lancaster Science Factory unless made in writing. If an employment relationship is established, I understand and agree that it is not for a definite period of time and that I have the right to terminate my employment at any time, for any reason or for no reason, and that The Lancaster Science Factory retains a similar right.

I understand that if an offer of employment is made; the employment offer is conditional based upon the results of background investigations conducted by the Lancaster Science Factory. Investigations include completion of a criminal background and a child abuse clearance. I understand that I am responsible for the associated expenses required for these clearances. I understand that, if accepted for employment, it is necessary to abide by the rules and policies of The Lancaster Science Factory.

Signature _____

Date _____